

Instruction for J1 Visa Sponsorship Application of Visiting Scholar/Professor

Form DS-2019 Certificate of Eligibility for Exchange Visitor Status

All J1 exchange visitors must obtain a Form DS-2019, Certificate of Eligibility for Exchange Visitor Status in order to apply for a J1 visa to enter the U.S. or to transfer from another J1 sponsoring institution to Midwest University. The Midwest International Research Institute (MIRI) is responsible for issuing Form DS-2019 through the Student & Exchange Visitor Information System (SEVIS), the web-based computer system used by the U.S. Department of Homeland Security to trach and monitor international students, scholars and programs. Please complete the application forms and attach required documents on the checklist before submitting Midwest International Research Institute (MIRI) for a Form DS-2019.

Application Deadline: <u>SIX WEEKS</u> BEFORE ARRIVAL DATE of exchange visitor

From receiving the Form DS-2019 at home country to schedule an interview with a U.S. Consulate to apply for a J1 visa, to make travel plans, and to finally arrive on campus, an exchange visitor needs a minimum of five weeks. Midwest International Research Institute (MIRI) needs 3-5 business days to process the application, depending on the workload of the time the application is submitted. **Visitors should Not schedule visa interview with a U.S. Consulate until receiving confirmation that the DS-2019 has been mailed.** Please plan early and submit completed application to Midwest International Research Institute (MIRI) **SIX weeks before** the arrival date. Your cooperation is greatly appreciated by the visitors as well as by Midwest International Research Institute (MIRI) staff.



J-1 Exchange Visitor Program Request (For Research Scholar, Professor)

2019-2020

1. The purpose of this request:		 New progra New progra 					
2. Personal Information	•	\Box Extension –	Attach 2 recent 2x2				
2. Fersonal Information	sized photos of						
(Last or Family)	Nama)		(First Nome)	(Middle Name)	yourself here		
(Last or Family) Gender:	<i>,</i>	Date of Birth:	(First Name)	(Middle Name)			
	inaic	Date of Birth.					
E-mail Address:							
City of Birth: Country of Birth:							
Country of Citiz	zenshin		Passport Number	on Date(mm/dd/yyyy)			
3. Current Address:			i ussport i tumoor	i ussport Expirut	on Dute(min/da/yyyy)		
(all documents will be	Street Ad	dress					
sent to this address)	Postal Code		City	State(if necessary for mail)	Country		
	Telephon	e	Mobile P	Email			
4. Permanent Address	T						
□ Check here and do not	Street Address						
complete if the information is the same	Postal Code		City State(if necessary for m		Country		
	Telephon	e	Mobile P	Email			
5. Emergency Contact							
(marked by a malation	Full Name		Relationship to You				
(must be a relative, spouse, or guardian)	Street Address						
	Postal Code		City	State(if necessary for mail)	Country		
	Telephone Mobile Phone				Email		
6. Present of Former Position in the country of permanent residence: (For example: Is he/she a professor, researcher, graduate student, government employee/administrator, in the private sector? Please give concise description.)							
Has been a J-1 scholar in the US?YesNoEnd date of most recent J-1 program:Previous J-1 Sponsor organization name:							
Previous J-1 Sponsor contact information:							
7. Religion Background							
Your Religion: Christianity Buddhism No Religion Other()							
Denominational Affiliation	on: ()			

Midwest International Research Institute (MIRI) – Midwest University, 851 Parr Rd., Wentzville, MO 63385 U.S.A. Tel: 1-636-327-4645 Fax: 1-636-327-4715, Email: mio@midwest.edu



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2019-2020

8. J-1 Program I	Dates:	From:				To:		
			(mm/d	d/yyyy)			(mm/dd/yyyy)	
List the total of time, up to a maximum of five years (Professor or Research Scholar) or six months (Short-Term Scholar), for which the activities have been mutually agreed to and for which funding has been assured .								
9. Title of Propo	sed Pos	sition:						
<i>y</i> . The of 110po	scu 1 08							
10. Brief, Concis	se and r	10n-techni	cal Descrip	otion of Activi	ities of Excha	nge Visito	r at MU:	
For example: Res	search in	n the field	of veterinar	y pathobiology	y, research in	mathematic	cs, etc.	
11. Source and a								
							ort is coming from the home	e institution or agency,
documentary evic	dence m	ust be atta	ched to this	application be	efore we can p	orepare the	scholar's documents.	
 Midwest Univer 	raity *		\$			Sou	r00.	
 Windwest Oniver *(include depart 		ant funding				Sou	ice.	
Exchange visito			s) \$			Sou	rce.	
 Other organizat 			\$					
 Personal funds* 		cuse list)	\$			504		
*(Please attach)		personal f	unds:					
bank statemer	nts, for o	example)						
12. Accompanyi	na Fam	ily Momh	ore.					
				ı will accompa	anv him/her to	MU wer	nust also issue to the excha	nge visitor a
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							own J document, DS 2019	
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Dependent #1								
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(Last or Family Name)			(First Name)			(Middle Name)		
Relationship :				Date of Birth:			Place of birth:	
	Spot	ise, Daugh	ter, Son		mn	n/dd/yyyy		City & Country
Country of Citizenship			Passport Number			Passport Expiration Date (mm/dd/yyyy)		
							-	
Midwest	Interna	ational Reg	earch Insti	tute (MIRI) –	Midwest I Ini	versity 85	1 Parr Rd., Wentzville, MC	Δ 63385 11 5 Δ

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J-1 Exchange Visitor Program Request (For Research Scholar, Professor)

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Dependent #2		<u>.</u>					
(Last or Family Name)		(First Name)		(Middle Name)			
Relationship:		Date of Birth:		Place of Birth:			
	Spouse, Daughter, Son		mm/dd/yyyy		City & Country		
Count	ru of Citizonshin	Decen ort N	Lumber	Description Determined in the			
	ry of Citizenship	Passport Number		Passport Expiration Date (mm/dd/yyyy)			
Dependent #3							
(Least a	n Famila Nama)	(Least on E	Nome)	(Last or Femily News)			
`	or Family Name)	(Last or Family Name)		(Last or Family Name)			
Relationship :		Date of Birth:	/11/	Place of Birth:			
	Spouse, Daughter, Son		mm/dd/yyyy		City & Country		
Countr	ry of Citizenship	Passport N	Jumber	Passport Expiration Date (mm/dd/yyyy)			
Dependent #4	y or entitenship	i assport Number		i usoport Expiruto			
Dependent							
(Last or Family Name)		(Last or Family Name)		(Last or Family Name)			
Relationship:		Date of Birth:	uning (unite)	Place of Birth:			
Relationship.	Spouse, Daughter, Son	Date of Birth.	mm/dd/yyyy	That of Dirth.	City & Country		
	opouse, Duughter, Son		iiiiii/ dd/ yyyy		City & Country		
Countr	ry of Citizenship	Passport N	lumber	Passport Expiration Date (mm/dd/yyyy)			
Note: If more sp	bace is needed, please attach	an extra sheet of pap	per. Be sure that all nam	es are spelled correctly	y and exactly as they are		
-	l's passport. A misspelling o			1			
13. Insurance Coverage (Medical, Evacuation, & Repatriation)							
	e (interiori, 2 mer	,p	()				
Medical benef	its of at least \$100,000 per pe	rson per accident or il	lness				
• Expense associated with medical evacuation in the amount of \$50,000							
• Repatriation of Remains in the amount of \$25,000							
A deductible not to exceed \$500 per accident or illness							
Note: participants in the J-1 Exchange Visitor program are required to have medical insurance that covers them for sickness or accident during							
the period of time they are participating in MU's exchange visitor program. The Exchange visitor must provid proof of insurance as indicated							
above to the office of International Affairs within two weeks of the start of the program listed on the Exchange Visitor's DS-2019.							



IMPORTANT: TWO-YEAR HOME COUNRY PHYSICAL PRESENCE REQUIREMENT

Some J-1 Exchange Visitors and their J2 dependents may be affected by a provision referred to as the "two-year home country physical presence requirement." This means that after completing his/her program in the U.S. as outlined on the Form DS-2019, an Exchange Visitor must return to his/her home country for two years. This requirement usually applies to the following: 1) Exchange Visitors whose programs are financed in whole or part, directly or indirectly, by the U.S. or home country government and or a foreign sponsor; 2) Exchange Visitors whose country and field of specialized knowledge (skills) are listed in the most recent "skills list" published by the U.S. Department of State; 3) Exchange Visitors who are receiving graduate medical education or training in the U.S.A. waiver of this requirement may be possible. This special characteristic of J-1/J-2 status should be clearly understood by the J1 Exchange Visitor. Any questions regarding this matter should be discussed with the Midwest International Research Institute (MIRI) of Midwest University.

Attach ALL documents listed below and email to Midwest University:

- 1. Copy of the bio-page of your and your dependents' passports showing legal name, date of birth, city of birth, country of birth, gender and expiration date
- 2. If not funded by Midwest University, proof of funding in English

Other institutional support case:

A letter from an employer or another institution on OFFICIAL business letterhead including a signature showing amount and length of support

Private sponsors including parents (must include both of the following):

- the sponsor's bank or other financial statements
- letter(s) indicating the relationship between you and the sponsor(s), the amount of support and the length of support
- 3. Proof (in English) of health insurance coverage for full period of DS-2019
- 4. Your <u>very brief</u> research/teaching plan (less than half page)
- 5. Your CV/resume
- 6. Copies of previous DS-2019s for J1/J2 status issued by MU and/or any other U.S. institutions (if you were in J1 status previously)
- Funding for dependents if coming: please provide original financial documents of \$5,000/year for spouse plus \$3,500 for each child)
- 8. Copy of marriage certificate in ENGLISH (must be an official legal translation)

I attest that I have read the information above and fully understand its contents.

Signature

Date(mm/dd/yyyy)

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