

# *APPLICATION FOR ADMISSION*



## **Midwest University**

851 Parr Road, Wentzville, MO 63385 U.S.A.

Office: (636) 327-4645

[www.midwest.edu](http://www.midwest.edu) / E-mail: [usa@midwest.edu](mailto:usa@midwest.edu)

# Midwest University

## ■ Application Procedure ■

We are pleased that you are interested in applying for admission to Midwest University. This packet contains all of the information and materials you need for the application process. If you have any questions, the Admissions Office will be happy to help you. Let us know how we can be of service.

### REQUIREMENTS: ① Application for Admission

- Personal Statement
- Application Essay
- Reference

### ② A \$100.00 non-refundable application fee

### ③ All original transcripts from previous institutions.

(High school transcript required for the Bachelor Program)

### ④ 2 Photographs taken within the past six months

(Please attach the photos to the application form and also send the digital files separately to [usa@midwest.edu](mailto:usa@midwest.edu).)

### 1. COMPLETING THE APPLICATION FORM

Please complete the application form. This will not only provide the Admissions Committee with important information about you as a prospective student, but will also demonstrate your writing ability. Return your completed application with the fee and two passport-sized photos.

### 2. NOTIFICATION REGARDING ACCEPTANCE

Midwest University will accept your application at any time. As soon as your application is complete, your file will be submitted to the Admissions Committee for review, and you will subsequently be notified of its decision.

### 3. REFERENCES

Midwest University requires a reference from a former professor for each program. (Midwest University requires two references for Ph.D. program.)

### 4. APPLICATION ESSAY

The Writing ability of the applicant will be assessed through this essay. The essay should be 500-700 words (Bachelor), 750-900 words (Master), and 1,000-1,200 words (Doctor).

### 5. HOUSING

Housing applications will be mailed to all interested applicants, and housing assignments will be made based on the availability of housing units.

### 6. ESL WAIVER INFORMATION FOR INTERNATIONAL STUDENTS

If you are applying for an undergraduate program at Midwest University, you may be exempted from taking ESL (English as a Second Language) courses if you meet the required level of English proficiency.

To request an ESL exemption, you must submit an official score report from one or more of the approved English proficiency tests listed below.

\* Minimum Scores for ESL Waiver:

iBT 68, PBT 520, CBT 190, IELTS 6.0, TOEIC 690

All submitted scores will be evaluated according to the university's guidelines. If the score meets the required standard, the ESL course requirement may be waived.

For additional admission information, see the Midwest University Catalog.

### Return all the forms to:

Admissions Office  
Midwest University  
851 Parr Road

Wentzville, Missouri 63385-0365

Office: (636) 327-4645

[www.midwest.edu](http://www.midwest.edu) E-mail: [usa@midwest.edu](mailto:usa@midwest.edu)



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## Application For Admission 1 of 6

### APPLICATION FOR ADMISSION

#### Study Location Options

Main Campus  
Online

#### Year of Admission

(Year)  
Spring Summer Fall Winter

\* Please print in English

1. Name: (English)  
First Name Middle Name Last(Family) Name

2. Address:  
Street Apt  
City State Zip Country

3. E-Mail:

4. Cell: Home: Work:

5. Date of Birth: / / 6. Place of Birth: City & Country 7. Gender: Male Female

8. Mailing Address, if different from above

Attach 2 recent 2x2  
sized photos of  
yourself here

Street Apt. City State Zip Country

9. Citizenship: U.S. Citizen U.S. Permanent Resident (SS# )  
If Foreigner: Your Nationality ( ) Visa Status ( ) Visa Expired or Other ( )

10. Educational History: High School, College/University, Graduate School

Name and Location of School	Major	Dates of Attendance	Degree

11. Ability in English (Rate your ability by H=High, M=Middle, L=Low)

Speaking: Hearing: Writing: Reading:

12. Current Employer

Name of Business: Telephone:

Job Title: Location:

13. Recommender

Name: Date:

Telephone: E-Mail:

14. Emergency  
Contact

1. Name: Relationship:  
Phone #: E-Mail:  
2. Name: Relationship:  
Phone #: E-Mail:

15. Applicant

Signature: Date:



### ■ Academic Programs ■

#### ESL Program

One-Year Program

Two-Year Program

#### Bachelor's Degree Programs

**Bachelor of Arts in Business Administration** (123 Credit Hours) Areas of Emphasis;

Finance/Asset Investment Management

Global Business Management

Marketing

**Bachelor of Arts in Theology** (123 Credit Hours) Areas of Emphasis;

Biblical Studies

Christian Education

**Bachelor of Science in Aviation and Future Transportation Technology** (123 Credit Hours) Areas of Emphasis;

Aviation Management and Flight (Pilot)

Aviation Maintenance Engineer

Flight Dispatcher

**Bachelor of Science in Computer Science** (123 Credit Hours)

Computer Science

**Bachelor of Music** (129 Credit Hours) Areas of Emphasis;

Conducting

Instrument

Musical & Dance Performance

Piano

Voice

#### Master's Degree Programs

**Master of Arts in Counseling** (48 Credit Hours) Areas of Emphasis;

Christian Counseling

Counseling and Coaching

Geriatric Counseling

Internal Family Systems

Marriage and Family Counseling

Mental Health Counseling

**Master of Arts in Education** (48 Credit Hours) Areas of Emphasis;

Brain Analysis Education

Brain Development and Gifted Education

Christian Education

Korean Language Education (36 Credit Hours)

**Master of Arts in TESOL** (36 Credit Hours)

English Education

**Master of Business Administration (MBA)** (36 Credit Hours) Areas of Emphasis;

Aviation Safety / Security Management

Crisis Management

ESG Management

Financial Economics

Global Maestro Human Management

Global Leadership

International Business Management

International Relations

Innovation Strategy

Public Policy and Administration

Real Estate Investment Management

**Executive MBA** (36 Credit Hours)

Global Leadership & Innovation

**Master of Divinity** (96 Credit Hours)

Divinity

**Master of Fine Arts** (48 Credit Hours) Areas of Emphasis;

Arts Education

Arts Therapy

Ballet / Dance Performance

Design Art

Painting Art

**Master of Music** (48 Credit Hours) Areas of Emphasis;

Conducting

Instrument

Music Coaching

Music Education

Piano / Organ

Voice



### ■ Academic Programs ■

#### Doctoral Degree Programs

**Doctor of Business Administration (DBA)** (48 Credit Hours) Areas of Emphasis; Integrated MBA & DBA

Crisis Management	ESG Management
Global Maestro Human Management	Health Care Management
International Business	Management Innovation Strategy
Marketing	Real Estate Management and Auction Psychology

**Doctor of Fine Arts** (60 Credit Hours) Areas of Emphasis; Integrated MFA & DFA

Arts Education	Arts Therapy
Ballet / Dance Performance	Design Art
International Culture and Art	Painting Art

**Doctor of Leadership** (48Credit Hours) Areas of Emphasis; Integrated MA & DL

Brain Analysis Education	Global Maestro Human Management	Organizational Leadership
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**Doctor of Ministry** (40 Credit Hours) Areas of Emphasis

Christian Counseling	Christian Education	Internal Family Systems
Inter-Cultural Ministry	Pastoral Theology	

**Doctor of Musical Arts** (60 Credit Hours) Areas of Emphasis; Integrated MM & DMA

Conducting	Instrument	Music Coaching / Musical Arts Convergence
Music Education	Musical Theatre	Piano / Organ
Voice & Opera		

**Doctor of Philosophy in Counseling Psychology** (60 Credit Hours) Areas of Emphasis; Integrated MA & Ph.D.

Counseling and Coaching	Geriatric Counseling	
Internal Family Systems	Marriage and Family Counseling	Mental Health Counseling

**Doctor of Philosophy in Education** (60 Credit Hours) Areas of Emphasis; Integrated MA & Ph.D.

Brain Education	Brain Development and Gifted Education
Higher Educational Leadership	Neuropsychological Education

**Doctor of Philosophy in Financial Economics** (60 Credit Hours) Areas of Emphasis;

Financial Economics	ESG Finance
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**Doctor of Philosophy in Leadership** (60 Credit Hours) Areas of Emphasis; Integrated MBA & Ph.D.

International Aviation Management & Leadership	Leadership & Sustainable Development
Management Innovation Strategy	Organizational Leadership

**Doctor of Philosophy in Music** (60 Credit Hours)

Music Education

\* Applicants for the integrated master's and doctoral program must indicate their major and select the integrated program option.



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## Application For Admission 3 of 6

### Personal Statement (Attach an additional sheet of paper if necessary.)

1. Give a brief account of your personal self- introduction.
2. Give a brief account of how you made a decision to study at Midwest University.
3. State briefly your educational goals for attending Midwest University.

#### Applicant

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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## Application For Admission 4 of 6

### Application Essay (Attach an additional sheet of paper if necessary.)

The writing ability of the applicant will be assessed through this essay.

The essay should be 500-700 words (Bachelor), 750-900 words (Master), and 1,000-1,200 words (Doctor).

1. Explain your vision and purpose and describe how you plan to accomplish them.
2. How does your worldview inform your vision and your purpose?

#### Applicant

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## ■ Letter of Reference (Professor or Pastor) ■

Thank you for taking the time to give your evaluation of this applicant. It will help the Admissions Office to understand the applicant's potential qualifications for graduate studies at Midwest University. The form, when completed, should be mailed directly to the Admissions Office. Please feel free to provide further statements or explanations on a separate sheet of paper

### Student is applying to Midwest University degree program:

ESL      Bachelor      Master      Doctor

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Complete the following waiver: (optional)

I waive my right to see this recommendation. ☐

I understand that this waiver is NOT required as a condition for admission to Midwest University. ☐

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

## EVALUATION

1. How long have you known the applicant? \_\_\_\_\_ Relationship to The Applicant? \_\_\_\_\_

2. Please rate the applicant on the following characteristics

	Very High	High	Average	Low	Very Low
Leadership Ability					
Self Confidence					
Amiability					
Maturity					
Common Sense					
Moral Character					
Physical Health					
Mental Health					
Responsibility					

3. Do you recommend this applicant?

Highly Recommend      Recommend  
Recommend with Reservation      Do Not Recommend

Name: \_\_\_\_\_ Position: \_\_\_\_\_ E-Mail/Phone number: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please send the completed information to:  
**Midwest University**  
851 Parr Rd., Wentzville, MO 63385 U.S.A.





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**Application  
For Admission**

## **Student Regulation Agreement**

- **Please read, sign, and submit with the application form.**

**Name :** (English) \_\_\_\_\_ (Korean) \_\_\_\_\_ **Degree:** \_\_\_\_\_ **Major:** \_\_\_\_\_

I hereby declare that I will comply with all rules and regulations while attending Midwest University and will comply with my dignity, ethics, and morals, as a student. I will accept any penalties if I do not follow below:

1. I won't do anything that interferes with the academic atmosphere during my studies (i.e., tardiness, absences, or offensive language, etc.)
2. I will do my best to develop my intellectual and spiritual knowledge and to enhance positive learning environment (i.e., being prepared for class, regular attendance, church ministry, etc.)
3. I will be honest and sincere to complete all of my studies as a student
4. If there is false information in the documents submitted, I will not object to the cancellation of admission
5. I will follow the dress policy (i.e., suit), use the proper language, and maintain my personal cleanliness.
6. The case for leaving or dropping out of Midwest University after submitting the application form;
  - ① The Application Fee (\$100) is NON-REFUNDABLE.
  - ② Tuition fees will be refunded, according to the catalog refund policy listed below:

\* 15 week program - up to 1 week: 90%, 3 weeks: 70%, 5 weeks: 50%, 7 weeks: 30%; After 7 weeks will not be refunded in full  
\* 8 week program: 1 week: 90%, 2 weeks: 70%, 3 weeks: 50%, 4 weeks: 30%; There is no full refund after 4 weeks  
(Refund Processing Fee: \$ 30.00).

7. To be eligible for a scholarship, students must complete a minimum number of credits each semester: at least 12 credits for undergraduate students, 9 credits for master's students, and 8 credits for doctoral students. All academic programs must be completed within the designated time frame, and students must earn a grade of B or higher in each course to maintain their scholarship eligibility. If a student discontinues their studies during the academic term, their scholarship eligibility will be automatically revoked.  
For more information on the scholarship benefits, please contact us at [usa@midwest.edu](mailto:usa@midwest.edu)
8. When I send tuition and other fees to Midwest University, I have a responsibility to pay all extra fees (i.e., processing fee, transfer fee, etc.)
9. Those who are expected to graduate for their degree must attend the graduation ceremony at Midwest University in the US and complete the required credits. If they don't attend the graduation ceremony, their graduation will be postponed to a later date. And all graduates are required to pay graduation fees.
10. Student Regulations for those who major in Music (Graduation Recital Fee and Assessment Fee)
  - \* All prospective graduates are required to have a graduation recital according to the school regulations.
  - \* I am responsible for scheduling the recital or concert program after discussing with my advisor. Also, I will pay a fee to rent the venue.
  - \* Graduation Recital Fee: The prospective graduates' performance will be evaluated by the two professors. All prospective graduates should pay the evaluation fee and processing fee (\$500). Also, all prospective graduates need to pay the transportation fee for the two professors, respectively.

\*\*By signature of the student below, the student hereby subscribes, without mental reservations, to the Biblical Foundations Statement as written in the catalog.

**Midwest University**

**\* Applicant**

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_